

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE

Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 4/24/14
- 2. **Cavanaugh Macdonald Consulting LLC - Contract #5998**
Provide Other Post-Employment Benefits actuarial valuations for base years ending September 30, 2013 and September 30, 2014

Contract Term: Exercising option to extend original contract for two additional one-year periods

Original Budget:	\$42,727.00
Current Remaining Budget:	\$40,976.98
Requested Amount:	\$12,000.00
Remaining Budget After Requested Amount:	\$28,976.98
30 Day Cancellation:	Yes

- 3. **Engineering Service Associates - Contract #6044**
Contractor will provide necessary engineering, reporting, and administrative services as required by the County to provide information concerning financial assurance costs for the active solid waste disposal facilities for fiscal year 2012/2013.

Contract Term:	As needed to complete required reporting
Original Budget:	\$100,000.00
Current Remaining Budget:	\$25,551.12
Requested Amount:	\$10,434.00
Remaining Budget After Requested Amount:	\$15,117.12
30 Day Cancellation:	Yes

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

- 4. Purchasing Agenda:
 - A. Week of 04/01/14 – 04/07/14
 - B. Week of 04/08/14 – 04/14/14
- 5. Purchasing Exception Report:
 - A. Week of 04/01/14 – 04/07/14

- B. Week of 04/08/14 – 04/14/14
- 6. Encumbrance Report:
 - A. Week of 04/01/14 – 04/07/14
 - B. Week of 04/08/14 – 04/14/14
- 7. Credit Card Statement Closing 03/26/2014

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

- 8. Brian Rohling \$2,250.67
- Cedric Hayden \$1,858.75
- Water Environment Federation’s Technical Exhibition and Conference
- New Orleans, LA – September 28 – October 2, 2014
- Continuing Education

Inspection Services

- 9. William Mullins \$994.48
- Bobby Bulloch \$795.20
- Mike Smith \$795.20
- 2014 Annual Education Conference of the Code Officials Association
- Of Alabama
- Orange Beach, AL – May 12-15, 2014
- Continuing Education

Sheriff

- 10. Tim Green \$420.00
- James Burns \$420.00
- The Reid Technique of Interviewing and Interrogation
- Columbiana, AL – June 3-6, 2014
- Continuing Education (**Acknowledgement Only**)
- 11. Jude Washington \$555.17
- Justin Tinker \$555.17

	Richard Reid	\$555.17
	Kevin Owens	\$555.17
	Jason Mize	\$555.17
	Lee Kerzic	\$555.17
	David Harris	\$555.17
	Terry Hale	\$555.17
	Aaron Gast	\$555.17
	Kelvin Dorsey	\$555.17
	Byron DeRamus	\$555.17
	Jonathan Craton	\$555.17
	Jeremy Comans	\$555.17
	Clint Bowden	\$555.17
	Myron Bickerstaff	\$555.17
	David Bassett	\$555.17
	Alabama Narcotics Officer Association Spring Conference Orange Beach, AL – May 5-8, 2014 Continuing Education (Acknowledgement Only)	
12.	Brad Dickey	\$369.38
	Gwendolyn Bryant	\$199.00
	Bonita Mitchell	\$199.00
	April Johnson	\$199.00
	Cedric Thomas	\$199.00
	Prison Rape and Sex Assault Investigation Inside Correctional Facilities Montgomery, AL – April 30, 2014 (Acknowledgement Only)	

INDIVIDUAL STAFF DEVELOPMENT

Budget Management Office

13.	Tracie Hodge	\$1,881.50
	GFOA Annual Conference Minneapolis, MN – May 18-21, 2014	

Revenue

14.	Charlistean Lewis	\$225.00
	CROAA Class Pelham, AL – May 7-9, 2014 State Requirement	
15.	Bruce Thompson	\$2,512.00
	Tax Audit Milford, CT & Boston, MA – May 31 – June 8, 2014	

Roads and Transportation

- | | | |
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| 16. | Kelly Watson
Managing the Consultant Process
Online Course | \$415.00 |
| 17. | Kelly Watson
United States Land Titles
Online Course | \$415.00 |

Sheriff

- | | | |
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| 18. | Jeff Mulkin
The Reid Technique of Interviewing and Investigation
Atlanta, GA – May 12-16, 2014
Continuing Education (Acknowledgement Only) | \$1,668.62 |
| 19. | Paige Abbott
Advanced Latent Ridgeology Course
Youngsville, NC – May 11-16, 2014
Continuing Education (Acknowledgement Only) | \$1,663.33 |
| 20. | John Mayes
State of Alabama Governors Preparedness Conference
Montgomery, AL – March 31-April 3, 2014
Continuing Education (Acknowledgement Only) | \$801.13 |

FOR INFORMATION ONLY

Personnel Board

- | | | |
|-----|---|----------|
| 21. | Tiffany Owens
Inner City Career Connections Career Expo
Montgomery, AL – April 18, 2014 | \$75.00 |
| 22. | Pete Blank
Lead, Develop and Team Building
Huntsville, AL – May 15, 2014 | \$199.00 |

POSITION CHANGES AND/OR REVENUE CHANGES

- | | | |
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| 23. | Cooper Green
Add 1 Executive Exempt Health System Administrator; Delete 1 Staff Nurse, 1 Medical Clerk and 1 Communications Operator III. | |
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OTHER BUDGET TRANSACTIONS

24. **Roads & Transportation** \$659,080.20
Capital-Fund 21, Roads, Commitment Item 530560
Add a purchasing memorandum to purchase the following:
1 Ford Fusion @ \$18,133
2 Ford Explorer 4WD @ \$27,065.50
3 Ford F150 1/2 Ton SuperCab 4WD @ \$24,622
1 Chevrolet Suburban @ \$37,432.70
6 Ram 1500 QuadCab 4WD @ \$24,327
1 Jeep Patriot Sport 4WD @ \$19,490
1 Ford Explorer 4WD @ \$27,065.50
3 Ford F150 1/2 Ton CrewCab 4WD @ \$28,048
5 Ford F250 3/4 Ton CrewCab 4WD @ \$28,945
2 Ford Explorer 4WD @ \$27,065.50

INFORMATION TECHNOLOGY

Mr. Roosevelt Butler

No items submitted.

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE

Hon. Mike Miles

25. Resolution hereby appointing fifteen banks as designated depositories for Fiscal Year 2014.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

26. Jefferson County District Attorney - Contract #6145

The memo of understanding is between the following governmental entities: Alabama Department of Revenue (Property Tax Division), Jefferson County District Attorney, and Jefferson County Board of Equalization for the purpose of having the district attorney appoint a full-time legal representative from the DA's office instead of partitioning work amongst multiple district attorneys for representation of the BOE on property valuation appeals filed in Circuit Court. This is from the reappraisal fund.

Contract Term:	Annual calendar year (Prorated year 1)
Beginning year will be	May 1, 2014 through December 31, 2014
Original Budget:	\$126,500.00
Current Remaining Budget:	\$124,182.71
Requested Amount:	\$83,333.36
Remaining Budget After Requested Amount:	\$40,849.35
30 Day Cancellation:	No

OTHER BUSINESS

Commissioner Jimmie Stephens